

**REGION F SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING SUMMARY**

November 14, 2017

9:30 a.m.

802 S. Gordon

Concordia, MO 64020

I. Call to Order: Meeting was called to order by Chair Jim Marcum at approximately 9:30 am with a quorum.

II. Roll Call: In Attendance: SWMD Executive Board members:

Jim Marcum – Chair

Susan Crooks – Vice Chair

Gloria Brandenburg

Susan Jaster (arrived at 9:38)

Dewey Hendrix

Ann Black

Ryan Hoffa

Brenda Ardrey

Absent were: Tracy Dyer, Jessica Goodman, Barbara Carroll

Guests: Elizabeth Nations, Sedalia Public Works

Recognition of Staff: Ruth Anne Parrott: Region F Planner, Emily Westermier: Region F Planner, Denise Jaegers: Fiscal Officer

III. Approval of Agenda: Approved **M/M Susan Crooks/ Dewey Hendrix**. Motion Passed.

IV. Approval of September 12, 2017 Minutes: Approved **M/M Susan Crooks/Dewey Hendrix**. Motion Passed.

V. Treasurer's Report

a. Approval of Financials/Bills: Approved **M/M Ann Black / Ryan Hoffa**. Motion Passed.

i. Fiscal Officer Denis Jaegers announced that the financials were presented in the board packet emailed out to all members and gave a brief overview.

VI. Planner's Report

a. HHW Update: HHW collections ended in October, though Morgan County collected in November as well. The 2017 grant was used up in September, and the 2018 grant has \$50,693.38 remaining. There are still more HHW and e-waste facility cleanouts to schedule.

b. Grant Update: All grants have been approved by DNR, and all but Stover have completed the FAA (in progress). Slater has already ordered their playground and is planning a mid-November installation.

c. Grant Closeouts: The board had one grant closeout (HHW F2017-003, no funds remaining) to address:

i. A motion was made by **Ann Black** and seconded by **Ryan Hoffa** to close grant F2017-003 (HHW). **Motion passed.**

d. **Grant Extensions/Withdrawals:**

- i. The board had one extension (MORA grant F2017-003) to address. The grant was delayed due to printing issues. A motion was made by **Ryan Hoffa** and seconded by **Susan Crooks** to extend MORA grant F2017-005 to June 30, 2018. **Motion passed.**
- ii. The Pettis County Business Plan (F2015- 007) grant was originally written for a feasibility study. Due to the long-lasting nature of the project and lack of response from DNR and MoDot about continuing the project, the consultant who was going to create the business plan backed out. Pettis Co. commissioner/Region F chair Jim Marcum announced that they were going to withdraw the grant. After discussion, the board suggested Pettis county hold off on withdrawing the grant until more discussion can be held with other stakeholders, and Brenda Ardrey volunteered to help the commission communicate with DNR. The Region F board plans to send representatives to the December 1, 2017 Scrap Tire meeting to express concern over piloting the idea yet not remaining in the conversation loop with the state.

VII. Administration Contract

- a. The Region F SWMP Administration contract (currently help by Pioneer Trails RPC) expires at the end of FY2018. Therefore, the administration will go up for bid. As Region F staff are employed by PTRPC, they must have minimal contact with the bid process. Region F staff will post the RFP in the papers, but said a committee and point of contact must be formed as PTRPC will submit a bid again. The goal is to make a decision at the March board meeting.
 - i. An administration committee was formed of Jim Marcum, Susan Crooks, and Brenda Ardrey
 - ii. The POC and dates will be determined at the January meeting

VIII. Region F Officers/Chair Election

- a. Emily announced that the Region F chairman must be re-elected annually, per the bylaws. She also asked if the board wanted to discuss electing new executive board members (not required, as no term lengths are named in the bylaws). Following discussion:
 - i. **Ann Black** made a motion to re-elect Jim Marcum as the chair, and was seconded by **Susan Crooks. Motion Passed**
 - ii. **Ann Black** made a motion to keep the other officers (Susan Crooks – Vice-Chair and Jessica Goodman – Secretary/Treas.) in their positions. She was seconded by **Dewey Hendrix. Motion passed.**

IX. Other new/old business

- a. Region F staff announced that America Recycles Day would be on November 15th and encouraged the board to take the pledge. They also shared proclamation paperwork should their communities/counties wish to participate, and shared about the ARD social media campaign that Emily had been organizing throughout the month of November.
- b. Emily had sent out a survey to gauge whether the Region F board should change the days of its board meetings. After viewing the results and discussing, the board opted to keep the Tuesday morning schedule. The next meeting will be Tuesday, January 9, at 9:30 a.m.
- c. Denise announced that a retirement reception for PTRPC Executive Director Randy White would be held Monday, December 18th (time TBA).

- X.** The meeting was adjourned at approximately 9:30 a.m. Approved **M/M Ann Black/Ryan Hoffa.**
Motion Passed

Approved this the day 9th day of January, 2018

Jessica Goodman
Secretary Treasurer
JG: ew