

**WEST CENTRAL MISSOURI SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING SUMMARY**

July 11, 2017

9:30 a.m.

802 S Gordon

Concordia, MO 64020

I. Call to Order: Meeting was called to order by Chair Jim Marcum at approximately 9:40 am with a quorum.

II. Roll Call: In Attendance: SWMD Executive Board members:

Jim Marcum – Chair

Susan Crooks – Vice Chair (phone)

Gloria Brandenburg/John Marr

Brenda Ardrey

Dewey Hendrix

Ann Black

Absent were: Tracy Dyer, Jessica Goodman, Barbara Carroll, Susan Jaster, & Ryan Hoffa

Recognition of Staff: Ruth Anne Parrott: Region F Planner, Emily Craig: Region F Planner, Denise Jaegers: Fiscal Officer, Randy White: Executive Director

Recognition of Guests: Chris Nagle, DNR Solid Waste Management Program Director; Jeff Heisler, Operations Section Chief; Kirk Mitchell, Environmental Specialist

III. Approval of Agenda: Approved **M/M Ann Black/ Dewey Hendrix.** Motion Passed.

IV. Approval of May 9, 2017 Minutes: Approved **M/M Ann Black/Gloria Brandenburg.** Motion Passed.

V. Treasurer's Report

a. Approval of Financials/Bills: Approved **M/M Gloria Brandenburg / Ann Black.** Motion Passed.

i. Fiscal Officer Denis Jaegers gave a Fiscal Year-end explanation, and explained that the quarterly report and schedule 2 were not yet available due to year-end tasks. She reported that the District Operations grant was used 100% for FY2017, and that the Plan Implementation grant is an 18 month grant and still has time to be used 100%.

VI. Planner's Report

a. Grant Close Outs: There was one grant to close out: Odessa Parks & Rec Playground Grant F2017-012. **M/M Ann Black/Dewey Hendrix.** Motion Passed.

b. Grant Extension & Close Out: MORA grant F2016-007 required an extension in order to be closed out, as the FAA expired June 30, 2017. The remaining grant money will be used to purchase MO State Fair tickets for the MORA booth. A motion was made to extend the grant and close it July 31, 2017 **M/M Dewey Hendrix/ Gloria Brandenburg.** Motion passed.

c. HHW Grant Scope Change: HHW Grant F2017-003 included an antifreeze re-claimer for Johnson County. Gloria Brandenburg, Johnson County Emergency Manager, submitted a request to change the scope and purchase the re-claimer at a later time under a different grant cycle, as her department is currently learning about HHW and would like to prepare a more

- d. solid foundation. A motion was made to move the funds allocated to the Johnson County antifreeze re-claimer to HHW supplies **M/M Ann Black/ Susan Crooks**. Motion passed.
- e. **HHW Update:** Ruth Anne Parrott announced that the Higginsville HHW container had been moved to Lexington, but no start dates have yet been determined.
- f. **FY 2018 Grant Call Update:** Ruth Anne Parrott shared that she had received a lengthy list of deliverables from the SWMP asking for clarification and additional information on many of the items submitted for the FY2018 grant cycle. The Region F DO grant has been approved and the FAA has been signed, but there is still much work to do. Executive Director Randy White brought the heightened level of scrutiny to the attention of Jeff Heisler and Chris Nagle, DNR. He acknowledged that many of the deliverables involved regurgitation of information provided in years past, and observed that many processes that had been found acceptable prior were being returned for clarification. He asked that the department work with Region F to focus first on approving sub-grantee grants so the recipient communities could begin working on their programs. Brenda Ardrey with Sedalia Public Works included that the Sedalia grant money was being held up due to other issues, though her submission had no issues. The added length of time had the potential to affect receiving funding on a large project she is working on. Jeff Heisler with DNR agreed to assist Ms. Ardrey with her grant, and was very open to working with Region F to avoid other issues.

VII. Other New/ Old Business

- a. **Email Voting:** Ms. Parrott announced that per DNR's legal counsel, email voting should no longer take place as it is difficult to involve the public. The Region F policies/procedures will be adjusted accordingly.
- b. Jeff Heisler, DNR SWMP, announced that no one is currently able to take charge of setting up recycling containers and compactors at the MO State Fair. Discussion was held on the level of assistance Region F could provide, and suggestions were made on where to find the appropriate labor. (WAFB; prisoners; WCA). The board suggested that Region F help coordinate the State Fair recycling, and use F2017 Plan Implementation money if needed, as it is an educational effort.
- c. Ann Black announced that the City of Versailles would like to recognize Ruth Anne Parrott for her presentation on recycling.

VIII. The meeting then moved to Griessen Road, site of the Pettis County Scrap Tire Chip and Seal Project. Those who attended observed the road made with 100% and 50% scrap tire aggregate, and asked Commission Jim Marcum questions.

IX. Chair Jim Marcum adjourned the meeting at approximately 11:00 a.m.

Approved this the day 12th day of September 2017

Jessica Goodman
Secretary Treasurer
JG: ec