

**WEST CENTRAL MISSOURI SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING SUMMARY**

January 10, 2017

9:30

802 S Gordon

Concordia, MO 64020

- I. Call to Order:** Meeting was called to order by Chair Jim Marcum at approximately 9:35 am with a quorum.
- II. Roll Call:** In Attendance: SWMD Executive Board members:
Jim Marcum – Chair
Susan Crooks – Vice Chair
Jessica Goodman – Sec/Treas.
Tracy Dyer-**entered the meeting 9:40 am**
Amanda Jacobson-Alternate for Barbara Carroll
Gloria Brandenburg
Ellen Cross
Absent were: Ann Black, Barbara Carroll, Ryan Hoffa and David Kesten
- Recognition of Staff:** Mr. Randy White; PTRPC Executive Director, Ruth Anne Parrott; Region F Planner, Emily Craig; Region F Planner, Debbie Brackman; HHW Coordinator and Denise Jaegers: fiscal officer.
- III. Approval of Agenda:** Approved **M/M Susan Crooks /Tracy Dyer Motion Passed.**
- IV. Approval of November 8, 2016 Meeting Minutes:** Susan Crooks moved to approve the minutes of the November 8, 2016 meeting **M/M Susan Crooks /Amanda Jacobson Motion Passed**
- V. Approval of Financials/Treasurers Report:** Approved **M/M Tracy Dyer / Susan Crooks. Motion Passed.**
- VI. Audit Review Decision:** Ms. Parrott presented a quote comparison of an annual audit verses biennial audit from Randall Fiene, CPA. This comparison included continued annual filing of the Schedule II. Amanda Jacobson moved to approve a switch to a two year audit from a one year audit with an annual schedule II. **M/M Amanda Jacobson / Tracy Dyer Motion passed.**
- VII. Committees:** Ms. Parrott discussed participation in current committees (Education, HHW, and Sub-grantee) as well as the inclusion of two new committees: Budget/Finance and Bylaw/Procedure. Tracy Dyer suggested that the board wait until March to establish committees so that current vacancies could be filled. It was decided that rather than forming a Bylaw/Procedure committee, the board would review bylaws at the March 14, 2017 meeting, adopt them electronically, then confirm at the next meeting.
- VIII. Vacancies/Alternates:** There are currently two board vacancies: one from Saline County and one from Lafayette County. Randy White suggested and it was agreed that the planners should first send each county commissioner's office a letter asking for member references. Ms. Parrott also displayed current bylaws on members and alternates. Board members should each appoint an alternate and bring them to the March 14, 2017 to attend New Board Orientation.
- IX. SWAB Annual Report/Legislative Update:** Ms. Parrott shared the SWAB Annual Report as discussed in the January SWAB meeting. She also relayed information about the e-waste bill SWAB voted to support.

- X. Grant Closeouts:** Ms. Parrott then asked for the following grant to be approved to be closed out: F 2015-004 Ozark Recycling Center; F 2016-004 Sedalia Recycling Center; F 2016-003 HHW; F 2016-005 Higginsville Concrete Crusher; F 2016-006 Lafayette Co. Enterprises; F 2016-009 Lexington Chipper/Shredder. **M/M Susan Crooks /Amanda Jacobson Motion Passed.**
- XI. Johnson County Sheltered Workshop/ (now) RISE Community Services:** JCSW/RISE has four grants that the Region F SWMD still has vested interest in: F 2012-010 paper shredder (20%); F 2012-014 Bulk Containers (20%); F 2013-005 Forklift (40%) and F 2014-007 Bulk (Wire) Containers (60%). JCSW traded/upgraded the shredder without consulting Region F SWMD, which still owns 20% of the equipment, or \$3791. JCSW/RISE contacted Ms. Parrott to inquire about the buy-out price of all remaining equipment. Tracy Dyer moved to hold JCSW/RISE responsible for remittance of \$3791 to Region F SWMD for the paper shredder. **M/M Tracy Dyer / Amanda Jacobson Motion Passed.**
- Should they wish to buy-out the remaining equipment, the board recommended that JCSW/RISE obtain three appraisals and present the value to the Region F SWMD Board formally.
- XII. FY 2018 Grants:** The following dates were announced for the upcoming grant cycle: Grant call Training February 22, 2017; Applications due April 10, 2017 (by 4 p.m. in the Region F office); Grant Review May 9, 2017.
- Upcoming Region F Board meetings: March 14 (also New Board Orientation), May 9, 2017, July 11, 2017. Upcoming Pioneer Trails RPC board meetings: February 23, 2017; April 27, 2017.
- XIII. New Board Orientation:** New Board Orientation will be held after the March 14 meeting. All members are welcome, especially new board members and alternates.
- XIV. Update: Pettis Co. Scrap Tire Project:** Ms. Parrott and Chairman Jim Marcum announced that Pettis County laid down a trial strip on Greeson Road. It was presented at the STAG November 4, 2016 meeting, and Pettis County will also present the project at the MORA Membership and stakeholders meeting February 1, 2017.
- XV. Rubberized CMU Block/Fly Ash:** Randy White discussed the memo he sent regarding Dr. ElGawady from Missouri S&T's Fly Ash and Rubberized CMU innovations. Mr. White asked the board for 1) consideration in supporting this venture in the coming grant cycle and 2) approval to approach other districts funding with the assumption that Region F would be the lead district. Amanda Jacobson moved that the board support Region F consideration and that Mr. White approach other districts regarding grant support of this project. **M/M Amanda Jacobson / Susan Crooks Motion Passed.**
- XVI. Illegal Dumping Poster Contest:** The board voted on a poster to be displayed on the 2017 calendar as well as a billboard. Poster #10 by Isabella Stringhand, from Sedalia Middle School was selected.
- XVII.** The meeting ended at 11:30 a.m. Meeting adjourned **M/M Susan Crooks/Amanda Jacobson Motion Passed.**

Approved this the day 10th day of January 2017

Jessica Goodman
Secretary Treasurer
JG: ec