

**WEST CENTRAL MISSOURI SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD
MEETING SUMMARY
September 15, 2009
CONCORDIA COMMUNITY CENTER
802 S. Gordon Street
Concordia, MO 64020**

- I **Call to Order:** Meeting was called to order by Chair Scott Sader in the Concordia Community Center Room 203, Concordia, MO at approximately 9:33 am.
- II. **Roll Call:** In Attendance: SWMD Executive Board members:
Scott Sader, Chair
Rod Lindemann, Sec/Treas
Tracy Dyer
Ann Black (Alt) for Terry Silvey
Bill Beck
Harland Mieser
Becky Plattner, Vice Chair
Barbara Carroll
Ron Duvall
Absent from the meeting were, Pat Martinez and Sonny Earnest.
- Other attendees included: Randy White, Pioneer Trails Regional Planning Commission Executive Director, Ms. Ruth Ann Parrott, Region F Planner, Ms. Kim Watson, Region F Education Information Specialist, and Ms. Debra Brackman Education Assistant. Guest included Quintin Hansen, Pettis County.
- III. Approval of Meeting Summary: The minutes of the July 14, 2009 meeting were approved **M/S R. Duvall/H. Mieser Motion Carried**
- IV. District Council and Executive Board Membership: Randy showed the Board a list of the 4 District Council Members. These members should attend 2 meetings a year. A list of Executive Board members were shown and their alternates.
- V. Randy discussed and enlisted the help from the board to establish an Advisory Committee consisting of 9 members. Thus far there are 5 who have committed to this committee.
- VI. Executive Board Elections: Board Elections will be held at the next meeting, October 13th. Motions were then made for a slate of officers as follows; **Chairman Scott Sader M/S Mieser/Carroll Motion Carried, Vice Chairman Becky Plattner M/S Beck/Carroll Motion Carried, Secretary-Treasurer Tracey Dyer M/S Lindemann/Beck.**
- VII. Performance Audit Follow-up: Brenda Audrey spoke with Randy on Monday and said she was not able to make the meeting today, and with Evers & Co not being ready yet it was decided they would come to the October 13th meeting. Randy pointed out to the Board that Region F has made sufficient progress in closing out the 20 previous findings. The October 13th meeting will confirm this positive progress.
- VIII. Planners Report: A discussion was held on the two FY2009-18 & 19 unapproved grants. The City of Sedalia has decided to move forward with this project as the Waste to Energy Project will lag putting these grant dollars at risk. Discussion was held about projected funding, grant status and approval. Ruth Anne told the Board about the Planners workshop she attended and the new quarterly report forms. She then ask the Board for approval to close-out the FY2008-07 and FY2008-08 grants. **M/S Mieser/Plattner Motion Carried.** She also ask the board to then approve the close-out of the *(Green)* FY2009-3,7,8,10 & 15 grants, **M/S Duvall/Lindemann.** Ruth Anne then asks the board to approve the close-out of the *(Yellow)* FY2009-28 grant **M/S Lindemann/Mieser Motion Carried.** And then an extension was asked for, grants FY2009-05, 2009-25 & 2009-06 **M/S Mieser/Duvall Motion Carried.** The Board then approved Ruth Anne's request to extend the FY2009-25 & 05 grants to 2010. And the FY2009-06 grant to Feb of 2010 **M/S Mieser/Duvall Motion Carried.** Ruth Anne informed the board that the glass crusher has been moved from Whiteman Air force Base to Sedalia. She gave an update one the MORA Committee meetings and the 3 upcoming HHW Events.
- IX. Education Outreach Report: Kim Watson, Education Spec. reported she has started the 2010 Illegal Dumping Poster Contest in Morgan Co. On the 25th of Sept she will participate in the Morgan County Water Festival. Kim will be speaking to the Lead 2000 with a theme of A Look at County Issues.

- X. Check Log/Approve Bills: A motion was made to approve the treasurer's report, & check log / approve bills **M/S Beck/Mieser Motion Carried**
- XI. Policies and Procedures: Randy brought to the board's attention that currently the P&P Manual list under Sub-Grantee Responsibilities Para 3.5 the need for quarterly submittal for documentation of 'matching funds'. The following amendment would be added to 3.5 a.iv.b: **In-kind (non-cash) contributions towards project support (matching funds) are allowable towards the project costs. MDNR funds from another MDNR grant or sub grant shall not count towards satisfying a cost sharing or matching requirement of the district's subgrantee agreement. Any match funds are considered state funds. Short falls in documentation supporting the in-kind and or matching funds may reduce the amount of the sub-grantee allotment and eliminate that sub-grantee from the follow on year's grant requests.** A motion was made to except the amendment **M/S Duvall/Lindemann Motion Carried**
- XII. Ann Black left at 10:55, Barb Carroll and Kim Watson left at 11:00 am.
- XIII. Region F Solid Waste District By-Laws Amendment: The Region F Solid Waste District By-Laws fails to address adequate participation from the Executive Board members. This amendment will allow Board member dismissal after 3 consecutive regular board meeting absentness thru a majority vote of the Executive Board. The new amendment would be for Article IX Section 14: **Upon being absent from three consecutive regular Board of Directors meetings, a Board Member may be subject to dismissal from the Board by a majority vote of the Board of Directors. Said vote of the Board shall only occur at a regular meeting following due notice to the Member under consideration. If a Member is dismissed or otherwise vacates their position, the position shall be filled as provided for in Section 2 for the balance of the term.** A motion was made to except the amendment **M/S Duvall/Beck Motion Carried.**
- XIV. Sunshine Law Resolution: Randy ask the board to make a motion to adopt the updated Sunshine Law, it would read as follows: **The Executive Director be and hereby is appointed custodian of the records of Pioneer Trails Regional Planning Commission and that such custodian is located at Concordia Community Center, 802 S. Gordon, Concordia Mo 64020, Room 102. 2) That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statue except in those circumstances authorized by statue. 3) That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided:**
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| Copies | B&W-\$.10/ea | Color-\$.25/ea |
| Research time | \$30/hr | |
| Clerical time | \$10/hr | |
- 4) That it is the public policy of Pioneer Trails and Region F Solid Waste District that meetings, records, votes, actions, and deliberations of this body shall be open to the public unless otherwise provided by law.** A motion was made to except the updated Sunshine Law Resolution **M/S Mieser/Duvall Motion Carried.**
- XV. Randy discussed the 5 year plan together by the Mid-West Assistance Program and what it was composed of. Randy then asked for a motion to be made to accept the 5 year plan. **M/S Beck/Duvall Motion Carried** Becky Plattner sustained from voting since she had not thoroughly read the plan.
- XVI. The meeting was adjourned into closed session at 10:45 am. **M/S Lindemann/Duvall Motion Carried**
- XVII. The next meeting will be October 13, 2009 @ 9:30 am

Approved this _____ day of _____, 2009

Rod Lindemann
Secretary Treasurer