

**DISTRICT OPERATION GRANT  
QUARTERLY/FINAL REPORT FORM**

Per 10 CSR 80-9.050(6)(B) and (6)(B)4., SWMP's General Terms and Conditions and Special Terms and Conditions, recipients of District Grant Financial Assistance are required to report quarterly during the duration of the project. Quarterly reports shall be due within 30 days of the executive board's closure and final accounting of expenditures approval. A final report shall be due within 30 days of the executive board's closure and final accounting of expenditures approval. The SWMP shall have the right to terminate the financial assistance agreement in the event of failure by the district or district subgrantee to submit these reports within these time frames.

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Region   A   Project #:   2008-02  

Project Beginning/Completion Date:   Nov 1, 2007-June 30, 2008  

Project Quarter: 1 2 3 4 5 6 7 8   Final Report   (underline one)

Reporting period: January 1-March 31,   April-June 30  , July 1-September 30, October 1-December 31  
(underline one)

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1. Please detail progress and/or problems encountered in conducting district operations.

Upon becoming Region F's administrative contractor, Pioneer Trails Regional Planning Commission had hoped to avoid 'high risk' status with MDNR. As you know the audit findings have been replied to under separate cover. The Region F Board concurs and has adopted policies and procedures to avoid further occurrences. However, the first Final District Operation Report was made extremely difficult due to the lack of documentation at takeover from previous years. The performance audit findings noted the same lack of documentation. The continued oversight and assistance from your staff will be necessary to ensure Region F will no longer require 'high risk' status as of Jan 2007.

Prepared by:   Randall & White    
Effective July 1, 2007, Use   Only   This Form

  7/22/2008    
Date

FISCAL YEAR 2008  
ANNUAL DISTRICT

Unobligated Funds	Total Amount Held by the District	Total Amount to be Allocated for Projects Other Than District Operations in the Next Request for Project Proposals	Total Amount to be Retained by District
— District grant funds	\$267,594.55	\$128,035.00	\$139,599.55
— Interest income funds	\$1,017.00		\$1,017.00
— Other funds: (Detail)			
Total Obligated	\$268,611.55	\$128,035.00	\$140,616.55
Obligated for District Grants	Total Amount Held by the District		
— District grant funds	\$128,035.00		
— Interest income funds	\$1,017.00		
— Other funds: (Detail)			
Total Obligated	\$129,052.00		
Total funds held by District	\$140,616.55		

I certify that to the best of my knowledge and belief the data above are correct Pursuant to 10 CSR 80-9.050(2)(C), district carryover funds and interest income held by the district at the end of the districts fiscal year in excess of twenty thousand dollars (\$20,000) shall be allocated for projects other than district operations in the districts next request for project proposals unless approved by the Solid Waste Management Program.

*Harold M. Miller*

07-22-08

District Chairperson's Signature

Date

**QUARTERLY PROJECT FINANCIAL SUMMARY Year Nov - June 2007**

Cumulative as of

March 31 \_\_\_\_\_ June 30 x September 30 \_\_\_\_\_ December 31 \_\_\_\_\_ FINAL  
(check reporting quarter)

1	2	3	4	5	6	7	8
Project Number	Allocation Funding Amount	Carryover Amount	Interest Income	Total Amount Awarded	Amount Disbursed by the District to Subgrantee	Subgrantee Program Income	Award Amount Remaining at District
Indicate with an asterisk (*) next to the project number if the project is closed this reporting quarter							
2008-1 DO	\$100,000.00	\$0.00	\$1,000.00	\$101,000.00	\$84,206.52	\$0.00	\$16,793.48
2008-2 PI	\$17,000.00	\$0.00	\$17.00	\$17,017.00	\$16,076.98	\$0.00	\$940.02
2007 Recap*	\$306,688.00	\$0.00	\$5,698.00	\$272,691.00	\$280,764.39	\$0.00	-\$8,073.39
2006 Recap	\$503,296.00	\$0.00	\$2,317.00	\$316,874.00	\$136,735.00	\$0.00	\$180,139.00
2005 Recap	\$314,517.00	\$0.00	\$1,645.00	\$254,247.00	\$175,435.00	\$0.00	\$78,812.00
	ALLOCATION TOTAL	CARRYOVER TOTAL	INTEREST INCOME TOTAL	AWARD TOTAL	TOTAL DISBURSED	TOTAL PROG INCOME	BALANCE TOTAL
	\$1,241,501.00	\$0.00	\$10,677.00	\$961,829.00	\$693,217.89	\$0.00	\$268,611.11
				INTEREST INCOME UNOBLIGATED			10
				CARRYOVER UNOBLIGATED			11
				TOTAL FUNDS (9+10+11 = reconciled bank account and investments)			12
							\$268,611.11

\* Accounting Records incomplete estimate used  
PTrpc became Administration Contractor Nov 2007

Preparer Signature *Randall B. White*  
Randall B. White, Exe Director PTrpc

Date 7/28/2008

2005-2006 Recap sheets are attached

Missouri Department of Natural Resources  
Solid Waste Management Program

**QUARTERLY/FINAL STATUS REPORT FORM**

Per 10 CSR 80-9.050(6)(B) and (6)(B)4., SWMP's General Terms and Conditions and Special Terms and Conditions, recipients of District Grant Financial Assistance are required to report quarterly during the duration of the project. Quarterly reports shall be due within 30 days of the executive board's closure and final accounting of expenditures approval. A final report shall be due within 30 days of the executive board's closure and final accounting of expenditures approval. The SWMP shall have the right to terminate the financial assistance agreement in the event of failure by the district or district subgrantee to submit these reports within these time frames.

**Region** F **Project #:** F-2008-02 **Subgrantee:** Pioneer Trails RPC  
**Project Name:** Outreach and Education Program  
**Project Beginning/Completion Date:** November 1, 2007 to June 30, 2008  
**Project Quarter:** 1 2 3 4 5 6 7 8 Final Report (underline one)  
**Reporting Period:** January 1-March 31, April 1-June 30, July 1-September 30, October 1-December 31 (underline one)

<b>ANSWER ALL OF THE FOLLOWING</b>	<b>Yes</b>	<b>No</b>
<b>1. Does this project require permits, approvals, licenses or waivers?</b>		<b>X</b>
<b>If yes, did the subgrantee obtain the required permits, approvals, licenses or waivers and provide verification?</b>		<b>X</b>
<b>2. Does this project have securable assets (equipment/real estate costing \$5000 or more)?</b>		<b>X</b>
<b>If yes, has a UCC form been obtained providing the district security in the assets?</b>		<b>X</b>
<b>3. Did subgrantee incur all project costs after the date the financial assistance agreement (FAA) was signed by the district and subgrantee?</b>		<b>X</b>
<b>4. Did subgrantee submit QSR's on time?</b>	<b>X</b>	
<b>5. Did subgrantee provide adequate activity information on each task during this reporting period?</b>	<b>X</b>	
<b>6. Is subgrantee complying with all requirements as outlined in the FAA signed by the district?</b>	<b>X</b>	
<b>Following proper bidding procedures?</b>		<b>X</b>
<b>Determining MBE/WBE availability?</b>		<b>X</b>
<b>Providing proper reimbursement documentation (e.g. cancelled checks, bank statement, paid receipts) including documentation for match expenditures?</b>	<b>X</b>	
<b>7. If any aspect of the original application/FAA has changed, has an amended FAA been secured?</b>		<b>X</b>
<b>Was a copy of the amended FAA provided to the SWMP?</b>		<b>X</b>
<b>Did subgrantee officially request amendment from the district executive board?</b>		<b>X</b>

**8. What is the project's stated diversion goal in tons?** *Approximately 2 tons*  
**Is the cumulative reported diversion consistent with reaching this goal?** *Yes*

9. Please complete tonnage portion for this quarter, if applicable:

Waste Diverted	Tonnage	Waste Diverted	Tonnage
Cardboard		Styrofoam	
Newspaper		Other plastic (list)	.60 tons
Magazines		Food	
Office paper		Wood	
Mixed paper	.96 tons	Pallets	
Other paper (list)		Textiles	
Clear glass		Other organics (list)	
Brown glass		HHW	
Green glass		Electronics	
Fluorescent		C&D waste	
Other glass (list)		Lead acid batteries	
Aluminum		Yard waste	
Food cans		White goods	
Non ferrous		Waste oil	
Ferrous		Tires	
Oil filters		Other (list)	
Other metal (list)	.025 tons	Commingled	
PET #1		Fibers	.19 tons
HDPE		Misc.	.19 tons
Plastic Film			
<b>TOTAL</b>	<b>1.95 Tons</b>		

10. Provide your assessment of the current status of this project (any problems, delays, is it on track to meet its original goals) OR if final report, please detail completion and success of project in relation to the project's work plan and time table. Compare accomplishments of the project to the goals established and reasons why or why not goals were met or exceeded.

- Project 1: Calendar/Bill Board Project for Johnson County Complete  
 Project 2: Morgan County and other Water Festival Complete  
 Project 3: Earth Day Activities for Lafayette County Libraries with continued support of Johnson County Earth Day Complete  
 Project 4: Support "Reusable's" in Pettis County and establish other "Reusable's" Complete  
 Project 5: Missouri Recycles Day Recycling for Saline County Complete  
 Project 6: Newsletter Complete  
 (Used less postage than planed)  
 Project 7: Update the Region F Resource Directory Complete  
 (Put directory on CD rather than make hard printed copies & combined with Recycling Directory)  
 Project 8: Update Recycling Directory Complete  
 (Put directory on CD rather than make hard printed copies & combined with Resource Directory)  
 Project 9: Expand Resource Library Complete  
 Project 10: Mileage, Supplies & Operational Cost for Projects Complete  
 (Miles traveled were less than anticipated)  
 Project 11: Stan Slaughter (Eco Troubadour) Whiteman Elementary Complete  
 Project 12: Vermicomposting Complete

Prepared by: Randall B. White Date 7/29/2008  
 Effective July, 2007, Use Only This Form

# Missouri Department of Natural Resources

## QUARTERLY STATUS REPORT FORM

Per 10 CSR 80-9.050(3)(B-C), the department's General Terms and Conditions and Special Terms and Conditions, recipients of District Grant Financial Assistance are required to report quarterly during the duration of the project. Quarterly reports shall be due within 30 days of the close of each quarter. A final report shall be due within 30 days of the end of the project. The department shall have the right to terminate the financial assistance agreement in the event of failure by the recipient to submit these reports within these time frames.

Region F Page 1 of 1  
Project #: \_\_\_\_\_ Project Name: REUSABLES  
Project Beginning/Completion date: \_\_\_\_\_  
Project Period: from April 1, 2008 to June 30, 2008  
Project Quarter: 1 2 3 4 5 6 7 8 Final Report (circle one)

Please complete and return to:  
Region F Solid Waste Management District  
106 NE 2<sup>nd</sup> Street  
PO Box 59  
Concordia, MO 64020  
660-463-1000

1. Please detail progress for this quarter in relation to the project work plan and time table.

2. Problems encountered?

3. Please complete tonnage portion if applicable to this quarter:

Waste Item Diverted	Tonnage Diverted during Previous Grant Quarters	Tonnage Diverted this Quarter	Total Tonnage Diverted
Paper	1016	889	1905
Plastic	1041	153	1194
Glass	10	0	10
Metal	43	6	49
Fiber	360	3	363
Misc.	349	27	376
<b>TOTALS:</b>	<b>2819</b>	<b>1078</b>	<b>3897</b>

Prepared by: Lee Chronister Date: July 24, 2008

Effective January 1, 1999 Use Only This Form (please make additional copies as necessary)